

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

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**TO: THE CHAIRMAN AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the Annual General meeting of Cleator Moor Town Council on **Tuesday 14<sup>th</sup> May 2024 at 7.00pm.** to be held at the Council Office Market Square Cleator Moor.

Yours faithfully

*S Richardson*

Mr S Richardson  
8th May 2024.

**AGENDA**

1. Election of Chairman for council year 2024/25.
2. To receive the Chairman's declaration of acceptance of office.
3. To appoint a Vice Chairman for council year 2024/25.
4. To receive apologies for absence.
5. To confirm representatives to other bodies within the town.
  - Chamber of Trade-NF currently serving.
  - Regeneration Northeast Copeland-JH.
  - Youth and Community centre-MM currently serving.
  - Town Board-PB Currently serving.
  - Home group meetings-Representative PB currently serving.
  - WCSSG. CC currently serving.
  - Any others.
6. To approve the minutes of the meeting held on 9<sup>th</sup> April 2024.
7. Declarations of interest on items on the agenda.
8. Public/Elected officer participation.
9. To review Planning Applications.
  - 4/24/2106/OF1. Conversion of existing dwelling house to form 3 apartments 4 Todholes Road Cleator Moor. South North Group.
10. To approve revised grant funding policy and criteria.
11. To Review and approve a revised financial regulations policy.
12. To confirm renewal of CALC/NALC membership for 2024/25.
13. ASB in Black How Forest raised by Tillhill Ltd.
14. Parking concerns raised on Melbreak Avenue.
15. Cleator seasonal lights provision.
16. Jacktrees Road Play park concerns.
17. To approve D Day 80 schedule.
18. Finance.
  - To approve a schedule of payments for May 2024.
  - To note the bank reconciliations up to the end of April 2024.
19. Items for inclusion on the next agenda. Please note decisions cannot be taken on these items until formally included on an agenda.
20. To approve the date of the next meeting to be held on the 11<sup>th</sup> of June 2024 at 6.30pm.

**MINUTES OF THE ORDINARY MEETING OF**  
**CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 9th April 2024 AT THE TOWN COUNCIL OFFICE At 6.30pm.**

Present:

Cllr P Burns  
Cllr C Campbell  
Cllr M Eldon  
Cllr N Ford  
Cllr J Hully (Chair)  
Cllr D Hully  
Cllr M Messenger  
Cllr M Minogue  
Cllr D Riley

Mr S Richardson. (Clerk/Finance Officer)

**001/24. To receive and accept apologies for absence.**

None received.

**002/24 To approve and sign the minutes of the meeting held on 12<sup>th</sup> March 2024.**

Resolved that subject to the agreed corrections of attendance at the meeting the minutes be approved and signed.

**003/24 Declarations of interest of items on the agenda.**

Cllr J Hully declared an interest on item 6 planning as a resident of Wyndam Street Cllr Ford declared an interest in CMCIC and the Chamber of Trade.

**004/24 Applications to the Clerk for dispensations.**

None received.

**005/24 Public/Elected Officer participation.**

Cllr Eldon informed members that the service 22 bus would be coming back into service and the route will be going out to tender Cllr J Hully asked where this had been published as she had seen that efforts to return the service were in hand but not yet agreed, Cllr Eldon replied that it had been published in the Whitehaven News and shared on social media. Cllr Hully also noted that the bus service in general was not good, Cllr Eldon replied that the Operator had been having staff problems and that school services would always take preference over normal services which had led to cancellations. The fly tipping on Heather bank had been noted and that an issue with a dog owner on Ennerdale Road allowing his dog to foul the pavement was being dealt with. There is a slight delay on the Ehenside side project as extra funding to erect rugby and football posts was being sought.

**006/24 To review planning applications.**

- 4/24/2089/OF1. Community activity centre refurbishment and extension, and associated parking and landscaping. Land to the rear of Wyndham Street Cleator Moor. Cumberland Council.

**007/24 To discuss the D Day 80 plans.**

Resolved the 8am declaration be read on the morning of 6<sup>th</sup> June at the Council Office. A wreath to be purchased and laid at the War Memorial and the Beacon will be lit on the Market Square at 9pm, The Clerk to confirm with Cumberland Council and Cllr Burns to speak with the Army cadets regarding attendance and providing someone to read the evening declaration

**008/24.Cleator football pitch drainage update.**

The advice and recommendations from the environment agency have been passed onto the Club and its project team with agreement in principle to the project on condition all advice and recommendation from the EA are adhered to. CM Celtic club agree with this.

**009/24. Grant funding policy.**

Resolved the Clerk will draw up a funding policy to work alongside the application form and criteria forms for applicants and present to the meeting in May.

**010/24. Updates from other meetings.**

Update from the ISH community meeting given by Cllr's Eldon and Ford. Cllr Riley requested that ISH Managing Director be invited to a council meeting to update members on ISH going forward. Resolved Clerk to invite ISH to attend a Council meeting.

**011/24. Finance.**

- To approve a schedule of payments for April 2024.
- Approved.
- To note the bank reconciliation's up to end of March 2024.
- Noted and approved.
- To approve the Annual Governance statement for year ending 31<sup>st</sup> March.
- Resolved this be approved.
- To approve the Annual Accounting statement for year ending 31<sup>st</sup> March 2024.
- Resolved this be approved.
- To note and approve the internal audit report for year ending 31<sup>st</sup> March 2024.
- Resolved this be approved.

**012/24 Items for inclusion on the next agenda. Please note that decisions cannot be taken on these items until formally included on an agenda.**

Grants policy review, Flagpole installation

**361/23. To approve the date of the next meeting to be held on the 14<sup>th</sup> of May 2024 at 630pm.**

Approved that the annual parish meeting will be held at 630pm followed by the Full Council AGM.

Meeting closed 7.15pm.

Signed

Dated