

**CLEATOR MOOR TOWN COUNCIL**  
**THE SQUARE \* CLEATOR MOOR \* CUMBRIA CA25 5AP**

Telephone 01946 810242

E-Mail [cleatormoortowncouncil@btconnect.com](mailto:cleatormoortowncouncil@btconnect.com)

**TO: THE CHAIR AND MEMBERS OF CLEATOR MOOR TOWN COUNCIL.**

You are summoned to attend the ordinary meeting of Cleator Moor Town Council on **Tuesday 10<sup>th</sup> June 2025 at 6.30pm.** to be held at the Council Office Market Square Cleator Moor.

Yours faithfully

*S Richardson*

Mr S Richardson  
4nd June 2025.

**AGENDA**

1. To receive and accept apologies for absence.
2. To approve and sign the minutes of the meeting held on the 13<sup>th</sup> of May 2025
3. Declarations of interest on items on the agenda.
4. Applications to the Clerk for dispensations.
5. Public/Elected officer participation.
6. To review Planning Applications.
  - 4/25/2175/OB1. Variation of condition 3 to vary window design of planning approval 4/24/2290/OF1 Refurbish and repair of existing office buildings.
  - Phoenix Court Earl Street Cleator Moor. Cumberland Council.
  - 4/25/2168/OF1. Creation of a driveway for disability access. 6 Thornfield Close Cleator Moor. Ms Natasha Ferguson.
  - 4/25/2166/OF1. Change of use from vacant store to one bedroom flat. Back flat, 10 High St Cleator Moor. Manor developments Cumbria Ltd.
  - 4/25/2165/OB1. Variation of condition 2(Plans) for substitution of dwelling types to meet customer demands on plots 50,51 and 52 of planning approval 4/23/2360/OF1. High Grange Developments Ltd.
7. To review meeting etiquette, requested by Cllr Messenger.
8. Electoral review of Cumberland Council.
9. Norbeck park tree issue possible action.

10. Christmas lights and switch on.
11. Speed check volunteer programme.
12. Finance.

- To approve a schedule of payments for June 2025.
- To note the bank reconciliations up to the end of May 2025.

Due to the confidential nature of the next agenda item members of the press and public will be asked to temporarily leave the meeting.

- Refurbishment quotes for Prospect playpark.

13. Items for inclusion on the next agenda. Please note decisions cannot be taken on these items until formally included on an agenda.

14. To approve the date of the next meeting to be held on the 8<sup>th</sup> of July 2025 at 6.30pm and 7pm respectively.

**MINUTES OF THE ANNUAL GENERAL MEETING OF  
CLEATOR MOOR TOWN COUNCIL**

**HELD ON TUESDAY 13th May 2025 AT THE TOWN COUNCIL  
OFFICE At 7.00pm.**

Present:

Cllr P Burns  
Cllr C Campbell  
Cllr M Eldon  
Cllr N Ford  
Cllr D Hully  
Cllr J Hully (Chair)  
Cllr M Messenger

Mr S Richardson. (Clerk/Finance  
Officer)

**363/25. Election of Chairperson for council year 2025/26.**

Cllr Burns nominated Cllr Messenger as Chair for the year, seconded by Cllr Eldon.

No other nominations, resolved Cllr Messenger will act as Chair for the year 2025/26

**364/25. To receive the Chairpersons acceptance of office.**

Cllr Messenger signed the acceptance of office witnessed by Clerk Mr S Richardson.

**365/25 To appoint a Vice Chairperson for council year 2025/26.**

Cllr Messenger nominated Cllr J Hully as Vice Chair, seconded by Cllr Ford resolved that Cllr J Hully act as Vice Chair for the year 2025/26.

**366/25 To receive apologies for absence.**

Apologies received and accepted from Cllr D Riley and Cumberland Councillor L Jones Bulman.

**367/25 To confirm representatives of other organisations within the Town.**

Resolved

Chamber of Trade Cllr Ford currently serving and will remain in post.

Regeneration Northeast Copeland Cllr J Hully currently serving and will remain in post.

Youth and Community centre Cllr Messenger currently serving, Cllr Ford will take over this post for 2025/26.

Town board Cllr Burns currently serving and will remain in this post.

Home Group representative Cllr Burns currently serving and will remain in this post.

WCSSG. (West Cumberland site stakeholders' group) Cllr Campbell currently serving and will remain in this post.

**368/25 To approve the minutes of the meeting held on 8<sup>th</sup> April 2025.**

Resolved the minutes be approved.

**369/25 Declarations of interest of items on the agenda.**

Cllr Eldon declared an interest in Cumberland Council.

**370/25 Public/Elected Officer participation.**

Cllr Eldon confirmed that further discussions were planned regarding the Commercial building and issues raised regarding problems with overspill parking from the park and ride site at Cleator. Discussions have taken place with iSH regarding funding football and rugby posts to go on the site of the old Ehenside site and that planting for pollinators have been contacted regarding the small green area outside the entrance to the Nursery and Montreal schools.

**371/25 To review planning applications.**

No current application to review.

**372/25 Request for Home group meetings.**

A request has been made to the council to host outreach meetings with Hope Haven regarding housing issues etc. Resolved that the council will agree to host and the Clerk to contact.

**373/25. The Coast-to-Coast passport initiative.**

After a briefing regarding the scheme initial approval agreed that the Town Council will join the initiative subject to further confirmation of terms and conditions.

**374/25. To confirm renewal of Calc/Nalc membership for 2025/26.**

Resolved that membership be renewed for 2025/26.

**375/25. Allotment rates increase for High Street.**

Members were advised that notification of the rate increase for High St Allotments commencing April 26 had been sent to all tenants.

**376/25. Prospect Playground Annual Inspection report.**

Members noted the Annual Playground report carried out in April, one area of low/medium risk to be addressed during the further refurbishment planned for this year.

**377/25. To receive the Internal Auditor report for financial year 2024/25.**

Receipt of the report was noted by members.

**378/25. To approve the Annual Governance Statement for the Annual Governance and Accountability Return 2024/25.**

Resolved this be approved and signed by the Chair.

**379/25. To consider the Annual Accounting Statement for the Annual Governance and Accountability return 2024/25.**

Resolved this be signed by the Chair.

**380/25. Finance.**

- **To approve a schedule of payments for May 2025.**
- Approved.
- **To note the bank reconciliation's up to end of April 2025.**
- Noted and approved.

**381/25 Items for inclusion on the next agenda. Please note that decisions cannot be taken on these items until formally included on an agenda.**

Cllr Messenger asked that an item to refresh members on meeting protocol be added to the next agenda. Any further items to be forwarded to the Clerk 2 weeks before the date of the next meeting.

**382/25. To approve the date of the Annual meeting with the Parish to be held on the 10<sup>th</sup> of June 2025 at 630pm.**

Approved

Meeting closed 7.50pm.

Signed

Dated

